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OR
205 46th Ave NE, Minot, ND 58703

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ar@enerbase.coop

ENERBASE			
ACCOUNT APPLICATION - BUSINESS ACCOUNT			
BUSINESS CONTACT INFORMATION			
Company name:			
Phone:	Fax:	E-mail:	
Registered company address:			
City:		State:	ZIP Code:
Date Business Started:			
Sole proprietorship:	Partnership:	Corporation:	Other:
BUSINESS AND CREDIT INFORMATION			
Primary business address:			
City:		State:	ZIP Code:
How long at current address?			
Telephone:	Fax:	E-mail:	
Bank name:			
Bank address:		Phone:	
City:		State:	ZIP Code:
Type of account:	Account number:		
Statements Emailed:			
YES or NO			
Email Address:			
BUSINESS/TRADE REFERENCES			
Company name:			
Address:			
City:		State:	ZIP Code:
Phone:	Fax:	E-mail:	
Type of account:			
Company name:			
Address:			
City:		State:	ZIP Code:
Phone:	Fax:	E-mail:	
Type of account:			
Company name:			
Address:			
City:		State:	ZIP Code:
Phone:	Fax:	E-mail:	
Type of account:			
AGREEMENT			
<i>Everything I have stated in this application is correct to the best of my knowledge. Enerbase of Minot is authorized to check out our company credit history now and in the future and to answer questions about their experience with our company. This application is signed by an authorized party of this firm with the authority to open an account. The signature implies agreement with the credit policy of Enerbase, including the payment of any finance charges that may accrue due to late payments.</i>			
SIGNATURES			
Signature:		Signature:	
Title:		Title:	
Date:		Date:	



ONLINE BILL PAY!

Pay your bill online at www.enerbase.coop

Full instructions for online bill pay are listed at www.enerbase.coop under Bill Pay Instructions.

A screenshot of the Enerbase website homepage. The header includes the Enerbase logo and the tagline "Cooperative resources." on the left, and navigation links for "Home", "Prairie Partners Outlook", and "Contact Us" on the right. Below the header is a dark navigation bar with links for "About Us", "Locations", "Employment", "Petroleum", "Machinery/Parts", "Lubricants", "Agronomy", "Car Care", and "Hardware". The main content area features a large banner with five vertical colored bars labeled "C-STORES", "PETROLEUM", "MACHINERY", "AGRONOMY", and "HARDWARE", followed by a photograph of a store aisle filled with chainsaws. Below the banner, the "Account Information" section contains three buttons: "Access Account and / or Pay Bill", "Bill Pay Instructions", and "Click Here for Account Applications". The "Access Account and / or Pay Bill" button has a list of links: "Check Your Account Balance", "See Your Recent Transactions", "Get Your Statements Online", and "Pay Your Bill Online". To the right of the account section is a "News & Announcements" section titled "TANKS OF THANKS" with a paragraph of text and a "Read More" link. Below the news section is a "Vision & Mission" section with a paragraph of text. In the center of the page, there is a logo for "Dakota Agronomy Partners" which includes logos for CHS, Sun Prairie, Enerbase, and Sorensen River Cooperative.



CREDIT POLICY

- Before anyone is allowed to charge, they must complete a credit application and meet our credit policy requirements. We will pull the applicants/business guarantors credit report to determine credit eligibility. Patron/Dividend only accounts **are not** charge accounts.
- Open account patrons will be billed monthly and statements will be mailed as soon as administratively feasible following the close of the month. All open accounts will be due and payable, in full, on the last business day of the month following the month of purchase.
- If payment is not received by the statement due date, the account will be put on COD. Credit on all products and services will be discontinued immediately.
- Open accounts that are continuously delinquent and past due 90 days will be put on a cash basis indefinitely!!
- The company will not be held responsible for regular scheduled deliveries (keep full) if the patron's account is past due.
- All past due accounts must be paid before the next delivery will be made.
- Minimum deliveries for bulk LP are 250 gallons. For gas and fuel it's 200 gallons. There will be an additional fee if the minimum is not met.
- Cash customers must pay for deliveries in full before the delivery is made.
- Fuel assistance cash customers must have their percentage paid in full before delivery will be made.
- A finance charge of 1.5% per month, or an annual percentage rate of 18% will be charged on any amount over 30 days old.
- Management will determine the dollar amount of credit given to any individual or company.
- Management reserves the right to refuse or limit credit privileges to anyone, at any time, based on ability to pay, financial condition & previous experience, as we see fit.
- Suppliers' liens will be filed on accounts over 90 days or as needed. (to be determined by credit manager)

NOTICE TO COMPANIES THAT PAY BY INVOICE: *Enerbase makes every reasonable effort to obtain information you require on your tickets, (bulk deliveries) including signatures, PO numbers, etc. However, it is the **primary responsibility** of the business seeking credit to insist that their employees provide all information at the time of the sale.*

SIGNATURE: _____

DATE _____

Thank you very much for your application. To better serve you please indicate how you are planning to use your new Enerbase charge account:

1. What are you planning on charging? **Circle all that apply**

Bulk Products (Oil, Fuel, Propane)

C-Store Purchases

Hardware/Parts

2. Are you a producer – Farmer or Rancher? YES or NO
3. Are you planning on charging at our C Stores? YES or NO
4. How much of credit limit are you requesting? \$_____
5. How many charge cards will you need? _____

(Remember you will not be able to charge at the C-Stores without an Enerbase Card)

Additional Information:

1. **The Enerbase card is NOT a credit card. The statement balance is due by the last business day of the month billed. Finance charges will be incurred for all amounts past due.**
2. **We CANNOT restrict your charge cards. You must speak with your family about what they are allowed to charge.**
3. **We WILL NOT give receipt copies. It is the responsibility of the person making the purchase to keep track of the receipt if it is needed.**
4. **If a purchase is PAID AT THE PUMP the receipt will print at the pump. If the pump is out of paper the purchaser can obtain a copy from inside. We cannot provide a receipt later because the purchaser did not come in to sign a receipt.**
5. **The cards are numbered. Make sure to keep track of who has which card number in case one card needs to be cancelled.**
6. **If a card is LOST OR STOLEN you are responsible for all charges until we are made aware. We will need to know the number of the card to shut it down so please make sure all cards are accounted for.**
7. **If you do not receive a statement please contact the office if charges were made. We do not know if your mail was not properly delivered.**

Filled out by: _____

Dated: _____

PERSONAL GUARANTY

For good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the undersigned (hereinafter "Guarantor") unconditionally (and if an individual personally) guarantees any and all obligations due and to become due of _____, or any of its personal guarantors ("Company") to **Farmers Union Oil Company of Minot, North Dakota d/b/a Enerbase Cooperative Resources**, or any subsidiary or affiliates, or its successors or assigns, if any, of it (all of whom are hereinafter referred to as "Enerbase") including but not limited to payment of all amounts, including outstanding balances, invoice amounts, damages, late payment charges, attorney fees and costs and any other indebtedness, which may now or at any time in the future may be owing by the Company, or any successor thereof, to Enerbase for any reason.

In the case that any suit or action is commenced by Enerbase or its successors and assigns, for collection of any debt guaranteed by the Company, Guarantor unconditionally guarantees any court costs, judgment amounts, and attorneys fees awarded to Enerbase or its successors and assigns which is rendered against the Company by any court having jurisdiction over the matter. This includes but is not limited to those incurred prior to and at any trial, any court annexed arbitration, and/or on any appeal.

Guarantor

NOTE: By signing this Guaranty you are agreeing to be personally liable and agreeing to allow Enerbase pull your credit report to determine eligibility.

Signature: _____, personally

Print Full Legal Name: _____

Date: _____ Date of Birth _____ Social Security # _____

Signature: _____, personally

Print Full Legal Name: _____

Date: _____ Date of Birth _____ Social Security # _____



Identification Card Order Form

Name/Company: _____

Current Enerbase Customer Number (located at the top left side of statement) _____

Number of Cards Needed: _____

Signature: _____

If you have any questions, feel free to call our Main Office at 701-852-2501

The Enerbase ID Card will look like this:

